

## OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
24 January 2019	Car Parking Pay and Display Machines – Metric Group Reps <b>O&amp;S.77/18</b>	<b>RECOMMENDED</b> That the Executive <b>RECOMMEND</b> to Council that officers consider, as a matter of urgency, the appointment of a new company to provide and maintain the Council’s Car Parking Pay and Display Machines, with a progress report being presented to the Overview and Scrutiny Panel at its meeting on 13 June 2019.	Cathy Aubertin  Darryl White	Approved by the Council at its meeting on 21 February 2019  O+S Work Programme updated accordingly
24 January 2019	Community Safety Partnership Annual Report <b>O&amp;S.78/18</b>	Prior to finalising the arrangements for the Annual CSP Forum Event in May 2019, it was requested that the representatives discuss potential dates with Democratic Services Officers to ensure that there was not a clash of dates with the Member Induction Programme.	Louisa Daley / Darryl White	
24 January 2019	Safeguarding Update <b>O&amp;S.79/18</b>	The Panel requested that a copy of both the recent Internal Audit report into the Council’s safeguarding practices and procedures and the latest version of the Corporate Safeguarding Policy should be circulated to all Members.  <b>RESOLVED</b> 1. That safeguarding be reviewed by the Panel as an annual standing agenda item; 2. That the following items also be included in the next safeguarding update report: - a summary of the number of cases; - the types of cases; - any trend analysis; and - identified areas of particular risk; 3. That Members be sighted on how to meet our safeguarding duties; the measures in place and the associated risks; 4. That Members support Safeguarding Briefings for new and returning Members after the May 2019 local elections; and 5. That Members support a Safeguarding Policy Review in 2019/20.	Louisa Daley  Louisa Daley / Darryl White Louisa Daley  Louisa Daley Louisa Daley / Darryl White Louisa Daley	

24 January 2019	Process for Spending Section 106 Funding for Affordable Housing <b>O&amp;S.80/18</b>	<b>RESOLVED</b> That the Panel is content with the current process for spending Section 106 Affordable Housing monies and therefore <b>RECOMMENDS</b> to the Executive that the current process is retained.	Tom Jones	Approved by the Executive on 7 February 2019
24 January 2019	Review of Procedure for Dealing with Standards Complaints <b>O&amp;S.81/18</b>	<b>RESOLVED</b> That the Council be <b>RECOMMENDED</b> that, with effect from May 2019:  1. the revised 'Dealing with Standards Complaints' procedure (as attached at Appendix A of the presented agenda report) be adopted; and  2. the review of the associated Hearing procedure be delegated to the Monitoring Officer, in consultation with the Chairman of the Overview and Scrutiny Panel.	Catherine Bowen	Approved by the Council at its meeting on 21 February 2019
24 January 2019	Corporate Strategy <b>O&amp;S.82/18</b>	<b>RESOLVED</b> That the Executive be <b>RECOMMENDED</b> to endorse the proposed actions (as detailed in Section 5 of the presented agenda report).	Catherine Bowen	Approved by the Executive at its meeting on 7 February 2019
24 January 2019	Q3 2018/19 Performance Report <b>O&amp;S.83/18</b>	In light of some confusion over the presentation of indicator SH-P4 'Major on target without extension of time', it was agreed that greater detail and explanation should be included in future performance reports for this measure;  Such was the actual costs to the Council that were associated with face to face and telephone contact that the Panel requested that the promotion and emphasis given to Channel Shift should be revisited.	Jim Davis  Steve Mullineaux	
1 November 2018	Draft Annual Work Programme <b>O&amp;S.68/18</b>	- The Panel was reminded of the earlier request for the joint meeting with the Development Management Committee on 24 January 2019 to include an agenda item entitled: 'Development Management Performance Review'. As a result, the Panel also requested that its meeting on the afternoon of this date should revert	Darryl White	Work programme updated accordingly

		<p>back to a 2.00pm start time;</p> <ul style="list-style-type: none"> <li>- The potential invitation for Metric Group Representative(s) to attend the Panel meeting on 24 January 2019 was formally noted; and</li> <li>- Members agreed that the Quarter 3 Performance Measures should also be included on the agenda for the Panel meeting on 24 January 2019.</li> </ul>	<p>Darryl White</p> <p>Darryl White</p>	<p>Work programme updated accordingly</p> <p>Work programme updated accordingly</p>
12 December 2018	Annual Work Programme <b>O&amp;S.86/18</b>	The Panel noted the contents of its latest Annual Work Programme and requested that the Peer Review Action Plan be scheduled for consideration by the Panel at its 28 March 2019 meeting.	Neil Hawke	Work programme updated accordingly